

# Production of Information

## Fact Sheet

This fact sheet provides information about a Production of Information direction issued by Fines Victoria and Summons for Oral Examination issued by the Magistrates Court.

### What is a Production of Information direction?

Under Part 6 of the *Fines Reform Act 2014* (the Act), the Director, Fines Victoria (the Director) has the authority to issue a Production of Information (POI) direction. A POI can be issued to a company or an individual.

A POI direction can require you to complete and return a Statement of Financial Circumstances to Fines Victoria.

A POI direction can also require you to attend a location at a specified date and time to answer questions about your financial circumstances.

### Why have I received a Production of Information direction?

You have received a POI direction as you have outstanding fines registered with Fines Victoria.

### Do I have to comply with the direction?

Yes, it is an offence under the Act to not comply with a POI direction.

### Why do I have to complete a Statement of Financial Circumstances?

You are required to complete a Statement of Financial Circumstances to comply with the direction. The completed form provides Fines Victoria with information about your financial circumstances and ability to pay your outstanding fine debt.

### What information am I required to provide in response to the direction?

The information you are required to provide is listed on the Statement of Financial Circumstances you have received. You need to answer all applicable questions on the form and provide copies of any information requested about your financial circumstances.

### What are my options if I don't want to provide the information requested in the direction?

If you don't want to provide the requested information, you can resolve your outstanding fines by paying them in full or applying to pay in instalments.

You may also be eligible to apply for:

- an enforcement review (individuals and companies)
- a Work and Development Permit (individuals only)
- the Family Violence Scheme (individuals only)

Any action must be taken **before** the due date of the direction. Depending on the outcome of any application you submit, you may still be required to comply with the direction.

## How do I submit my completed Statement of Financial Circumstances?

To ensure the completed form is received as soon as possible, you should submit the form electronically by:

### Email



[ESS.DS.info@justice.vic.gov.au](mailto:ESS.DS.info@justice.vic.gov.au)

An online enquiry on the Fines Victoria website at



[fines.vic.gov.au/Contact-Us/Online-enquiry](https://fines.vic.gov.au/Contact-Us/Online-enquiry).

Select 'Upload a completed form...' and choose the option 'Submit your statement of financial circumstances'.

You can also submit the form by **post** to



PO Box 14487 Melbourne VIC 8001

## What happens to the information I provide?

The Director can disclose the information you provide for the purposes of:

- a payment arrangement
- taking enforcement action against you
- assisting sheriff's officers to take enforcement action against you.

## What happens if I don't comply with the direction?

It is an offence under the Act to not comply with the direction. If you do not comply:

- You may receive a penalty of more than \$11,000 if you don't have a lawful reason for not complying with the direction.

- You may have other enforcement taken against you such as having your driver licence or vehicle registration suspended.
- Future applications you submit requesting a payment extension or to pay your fines in instalments may be refused.
- You may be summoned to appear before the Magistrates' Court to provide the information requested in the direction.

## What is a Summons for Oral Examination?

If you fail to comply with the POI direction, the Director can apply to the Magistrates' Court for a summons to be issued for oral examination and the Production of Information.

It is an offence under the Act to not comply with the summons. If you do not comply with the summons, the Magistrates' Court may issue a warrant of arrest for you.

## Where can I get more information?

If you have received a POI direction and would like more information on the options available to you visit or call:



[fines.vic.gov.au](https://fines.vic.gov.au)



**1300 396 851**



For legal assistance or to contact your local community centre, visit

[fclc.org.au](https://fclc.org.au)

[legallaid.vic.gov.au](https://legallaid.vic.gov.au)



For assistance with managing your finances visit.

[fcvic.org.au/get-help](https://fcvic.org.au/get-help)